

## ASO-4 Legal Advisor Pool Position

The Legal Services Commission of South Australia is an independent statutory authority established to ensure all South Australians have access to quality, independent legal assistance. We have seven office locations across both Metropolitan Adelaide and Regional South Australia which enable us to provide quality legal assistance to our community.

### The Role

The Legal Advisor is accountable to the Team Leader in the first instance and will be required to:

- Be accountable for the provision of general legal advice and information in the areas of civil, family and criminal law through both the Legal Help Line and face to face appointments.
- Assist people who approach the Legal Services Commission (LSC) advisory service to achieve desirable and practical outcomes or solutions to their legal problems.
- Work from the Adelaide and Regional offices of the Commission as may be directed by the Team Leader or Manager.
- Participate in the Community Education programs conducted by the Commission as directed by the Team Leader or Manager.
- Assist members of the public with Applications for Legal Aid and make appropriate referrals to other agencies for assistance if Legal Aid is not available.
- Participate in any projects or initiatives Access Services may be undertaking as directed such as Court or Tribunal based outreach advisory service rosters.

### Salary

\$67,635 - \$70,762 p.a. (ASO-4)

### Term of Employment Contract

12 months

### What You Need For Success

The ideal candidate will be able to demonstrate the following:

- Public speaking skills.
- Effective time management.
- Ability to work effectively under pressure.
- A commitment to the principle of equality of access to justice for all persons is essential.

### Next Steps

Please note applications are being sought for inclusion into the Legal Advisor Pool. This Legal Advisor Pool will remain in place for a period up to 12 months or until the Legal Advisor Pool is exhausted. To apply submit your written application, consisting of a covering letter and supporting résumé, to [HR@lsc.sa.gov.au](mailto:HR@lsc.sa.gov.au). All applications are to be submitted by 12:00pm on Monday, 29 January 2018.

Please refer to the [Position Description](#) for further details. Should you require any further information please direct your query to Lisa Hobden on (08) 8111 5605.